

# EMORY UNIVERSITY

Office of the Bursar  
101 Boisfeuillet Jones Center  
Atlanta, GA 30322-1680

NEW AUTHORIZATION: \_\_\_\_\_ CHANGE ADD INFO: \_\_\_\_\_ STOP ADD: \_\_\_\_\_

## AUTHORIZATION AGREEMENT FOR AUTOMATIC DIRECT DRAFT (ADD)

I (We) authorize Emory University to initiate electronic draft entries on my (our) checking account for the amount of my student loan payment as indicated on this authorization form. I will not receive advance notification of a change in the draft amount if the change is not more than 10% of the current draft amount or the result of any revision in payment terms between Emory University and me. **Draft entries will be identified on my (our) bank statement with the description "Education."** I (We) understand the amount will be drafted on the **16th** of each month. I (We) have the right to stop Automatic Direct Draft of my payments by sending a written request to Emory University 30 days before the date my (our) account is charged.

I understand that Emory University and/or the financial institution indicated reserve the right to end this payment plan and my participation therein. If a payment is due on a weekend or holiday, I understand that Emory will initiate a debit entry and credit my student loan account on the next business day.

|                           |   |
|---------------------------|---|
| Student Loan Acct. No     | Social Security Number  |
| Name<br>(Print your name) | U.S. Bank Name/Branch   |
| Street Address            | Bank Transit Routing No.<br>(First 9 digits encoded on bottom of check) |
| City State Zip            | Checking Account No.  |
| Daytime Telephone         | Draft Amount \$   |
| Signature                 | Date  |

RETURN SIGNED AGREEMENT WITH  
VOIDED CHECK TO:

EMORY UNIVERSITY  
OFFICE OF THE BURSAR  
101 B JONES CENTER  
ATLANTA GA 30322