EMBERYCARD SERVICES
ATTENDANCE FOR ALCOHOL EVENTS
This form is required for campus special events where EmoryCard ID's are required

Select An App  [ ] Age Checking Website  [ ] Handheld IPAQ Age Checking

Sponsoring Organization: _______________________________________________________

Date of Event: __________ Start Time: __________ End Time: __________

mm-dd-yy hh:mm hh:mm

Title/Name of Event: ____________________________________________________________

ORGANIZATION SMARTKEY ACCOUNT NUMBER: ________________________________ Required

EmoryCard Readers/Web sites are rented for a fee of $50.00 per day, per event. The sponsoring Organization is responsible for the pick-up and return of the equipment. The cost of replacement of damaged or lost equipment is $2,500.00 ** Websites access requires authentication on the Emory University network with valid Emory University network credentials.

Primary Contact Information:

First Name  Last Name  Campus Phone  e-mail

________________________  ____________________  ____________________  ____________________

Cell Phone

Signature

Advisor Contact Information:

First Name  Last Name  Campus Phone

________________________  ____________________  ____________________

Your signature indicates that the information provided above is to be true and accurate.
Advisors Acknowledgement Signature: __________________________ DATE: ____________

FOR OFFICE USE ONLY

Date Submitted to EmoryCard: ________________________________

Accepted by (print name): __________________________ Signature: __________________________

EMORYCARD APPROVAL: __________________________ Date: ____________

ver. 2014-02