Foreign Currency Payments/Wire Transfers

I. Foreign Currency Payments via Western Union Business Solutions (WUBS)

Students access the Western Union Business Solutions customized Emory page from within OPUS under Payment Options > Foreign Currency Payments. They can also access the site directly using the following link: https://student.globalpay.wu.com/geo-buyer/emoryuniversity#

After clicking on the “here” link in OPUS, the user is taken to the page below. In Step 1, the student identifies from which country h/she will be sending her/his payment, emplID, name, street address, city, state/province, zip/postal code, email address, phone number and what type of payment will be made:
In **Step 2**, the user enters in the amount of the payment in US dollars. The online form prepopulates the home currency based on the country that the user selected in **Step 1**.
In **Step 3**, the user is shown the payment cost in the home currency, identifies who is paying and the home bank name.

In **Step 4**, the student is provided with the next steps, assigned a Reference Number and given the opportunity to print the payment instructions.
You can also navigate to the WUBS customized Emory University pages with the URL below:

https://student.globalpay.wu.com/geo-buyer/emoryuniversity#

At the bottom of the first page, is a link to a video that users can watch which helps explain the process. You can watch it as well, just don’t enter any information on the pages and submit a payment request.

Listed below are the available currencies to Emory students for making foreign currency payments at the time this document was produced:

ANDORA (EUR)
Any other country (USD)
Any other country (EUR)
AUSTRALIA (AUD)
AUSTRIA (EUR)
BAHRAIN (BHD)
BELGIUM (EUR)
CANADA (CAD)
China - CITIC Bank (Guangdong Province Only) (CNY)
China - CNY through UnionPay debit card (US$)
CZECH REPUBLIC (CZK)
DENMARK (DKK)
FJ (FJD)
FINLAND (EUR)
FRANCE (EUR)
GERMANY (EUR)
GREECE (EUR)
HONG KONG (HKD)
HUNGARY (HUF)
INDIA (INR)
India - INR through WU Agents ($US)
IRELAND (EUR)
ISRAEL (ILS)
ITALY (EUR)
JAPAN (JPY)
JORDAN (JOD)
KENYA (KES)
KOREA, REPUBLIC OF – KRW through Hana Bank (KRW)
Please check the Emory University Global Payment website to see if any additional currencies have been added.

*Please note that the WUBS payment solution can also be used by domestic students in submitting their payments to Emory. The originating currency can be US dollars and the WUBS payment solution can be used as an alternative to the traditional domestic wire.*
II. Wire Transfer Instructions

In OPUS, the student selects **Payment Options > Foreign Currency Payments** from the Student Center home page or selects **Pymt Foreign Currency Payments** from the **My Account** dropdown. To get to the wire transfer instructions, the student must scroll down past the narrative related to Foreign Currency Payments via Western Union Business Solutions (WUBS):

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**Domestic Wires:**

Emory’s On-Line Payment method may be a faster way to process a domestic payment. See Payment Options provided you have a domestic bank account.

- **To:** Wells Fargo Bank, N.A.
- **Routing No.:** 121000248
- **For Credit to:** Emory University
  - Acct Number 2000130212986
- **Credit to:** Student’s Name and EmplID #

**International Wires:**

The On-Line Payment method cannot be used for an international funds transfer.

- **To:** Wells Fargo Bank, N.A.
  - 360 Interstate N. Parkway
  - Atlanta, GA 30339
  - Swift code: WFBIUS6S
- **Routing No.:** 121000248
- **For Credit to:** Emory University
  - Acct Number 2000130212986
- **Credit to:** Student’s Name and EmplID #

**Please note:**

1) Acct Number 2000130212986 is for wire transactions only. **Please do not make an over-the-counter deposit of your payment to this account at any Wells Fargo branch.** This type of payment cannot be identified.

2) If a wire is received for more than the amount owed, the excess payment will be credited to the next term and not refunded to the student.

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